

# CENTRAL OFFICE, KARUR

# **ENVIRONMENTAL SOCIAL & GOVERNANCE (ESG) POLICY**

**APRIL 2023** 

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#### 1. Introduction:

The Karur Vysya Bank Limited, hereafter referred as "the Bank" has always stayed strong in its vision to delight customers continually by blending tradition with technology to deliver innovative products and services which positively impact the environment, stakeholders, customers, employees, and the society at large. The core values of the bank have guided our Environmental, Social and Governance (ESG) principles, which seek to drive growth and empower communities. As one of India's oldest Banks, it is a proven fact that sustainability is our intrinsic value and that we are committed to ensuring that our operations demonstrate our organization's highest commitment to applicable national/local laws and relevant international standards on environmental and social sustainability.

This policy framework elucidates the Bank's approach to align its business strategy, processes and disclosures with national and international ESG standards and frameworks

#### 2. Objective:

The objective of the Policy is to direct the Bank's sustainability strategy and integrate it with its business strategy. The Policy aims to integrate the environmental and social risks into the bank:

- ✓ Internal risk management policies and processes;
- ✓ Businesses environment;
- ✓ Business continuity risk, reputation risk and a direct financial impact;
- ✓ Products and services.

#### 3. Applicability:

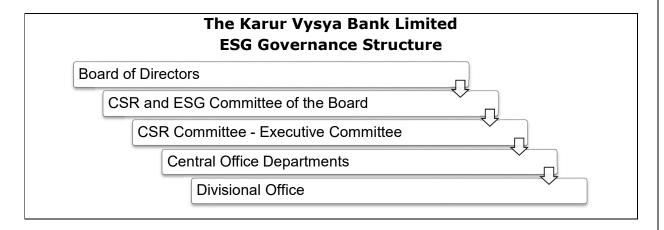
The Policy is applicable to all offices and personnel of the Bank at all centres and jurisdiction it operates.

#### 4. Scope and Coverage:

The Bank shall follow the applicable guidelines/principles laid down by the regulators and the National Voluntary Guidelines published by the Ministry of Corporate Affairs along with International Finance Corporation (IFC) performance standards towards conducting its business and operational responsibilities with respect to Environmental, Social and Governance from time to time.

#### 5. Governance Structure:

As a part of our commitment, the bank adopts the top down approach in implementation of the Policy. The ESG Governance structure is as under:



#### 6. Policy Framework:

The policy is framed by aligning the material themes for the Bank along the ESG pillars in the following manner:



### 6.1. People:

- Equal opportunity employer: Given that employees are central to the functioning of the Bank, the bank will provide equal and fair employment and career advancement opportunities to all its employees and there will be no discrimination on the basis of race, caste, colour, age, sex, disability and socio-economic status of the candidate. The Bank will ensure a fair recruitment process that will help identify and hire people with the right values, who are then groomed, encouraged and retained through a combination of financial and non-financial incentives.
- <u>Training:</u> A skilled and qualified workforce with necessary competencies is the key to deliver on the Bank's strategic and operational plans. This would be carried out through well- structured training modules across levels and departments, to assist in job specific development as well as personal development of the employees. The Bank is committed towards providing an environment that is conducive to and promotes training and development opportunities to all employees.

- <u>Employee health and wellbeing:</u> Employee health and wellbeing influence productivity, safety, business continuity, business performance and benefit costs. Employee health and safety is of prime importance. The bank encourages its employees for regular health check-ups by providing reimbursements. Further, employees have been provided with necessary health insurance coverage as well.
- <u>Customer experience (grievance mechanism):</u> The Customer Grievance Redressal Mechanism is framed to provide best customer services and to comply with the Guidelines of Fair Practices Code prescribed by the Reserve Bank of India. The same is overseen by the Internal Ombudsman also. The bank has a well-defined customer protection framework and customer grievance handling mechanism and has been carrying out customer satisfaction surveys for better understanding of customer needs.

#### 6.2. Process:

- <u>Compliance:</u> Regulatory compliances are the bedrock for responsible operations of the bank. The bank will align and comply with all policies and regulatory compliances for the banking industry on an on-going basis.
- Oversight on ESG: This includes ESG integration in the bank's lending policies and decisions through integration of ESG criteria in the bank's core functioning as well as day to day operations. The bank will ensure effective measuring, monitoring and reporting key ESG metrics aligned with global best practices. The bank also strives to align its business philosophy to United Nations Sustainable Development Goals (UN SDGs). The bank will align with the following Sustainable Development Goals (SDGs):
  - ❖ Gender Equality- Ending all discrimination against women and girls is not only a basic human right, it's crucial for sustainable future.
  - ❖ <u>Decent work and Economic Growth</u>— Continue to promote sustained economic growth, higher levels of productivity and technological innovation by Encouraging entrepreneurship and job creation
  - ❖ Industry innovation and Infrastructure— Investment in infrastructure and innovation are crucial drivers of economic growth and development. The bank will continue to play its part in this important sustainable goal.
  - ❖ <u>Climate Action-</u> There is no country that is not experiencing the drastic effects of climate change and our country is not exception to that. Through responsible lending and climate change mitigation policies the bank will align its activities to this broader goal.

- Focus on Technology: The bank will continuously strive towards increased digitisation and innovation in technology to improve reach of products and services along with meeting customer needs in an effective and efficient manner. Moreover, the bank will continue to increase its thrust on technology to further strengthen its customers' data from evergrowing risks of data security and leakages.
  - Efficient use of resources (water, energy, waste, etc): The Bank will ensure responsible management of energy, water, and waste in the company's operations and supply chain. This would include initiatives to improve energy efficiency, use renewable energy sources, conserve water usage through the implementation of water-saving measures, dispose of electronic waste generated by the bank, and reduce the use of plastic materials through a partnership with authorized waste dealers.
- Reporting: The bank will transparently disclose its performance, policies, and processes on ESG initiatives through clear business and sustainability reporting on an ongoing basis.

#### 6.3. Product:

- Responsible lending: Environment, Health and Safety parameters are an
  integral part to the bank's overall credit risk assessment and monitoring
  process. The bank will continue to enhance its due diligence process by
  incorporating ESG criteria. The bank will ensure larger environmental and
  social inclusion criteria are met by enhancing its exposure to sustainable
  sectors.
- Climate change risk management: Managing climate related risks helps
  the company lead the transition towards a low-carbon economy. The
  bank will strengthen its existing credit policy by including climate change
  risks to ensure it is well equipped to deal with any indirect environmental
  risks emanating from its portfolio as well as play its role in greening the
  economy.

### 6.4. Managing Climate Risk and Caring for the Environment:

An environmentally conscious approach is a fundamental aspect of corporate responsibility, stakeholder inclusiveness, and the long-term sustainability of the business. The bank includes environmental impact considerations in its operational, financial, and risk management-linked decision-making. The bank is in the process of developing a dedicated Sustainability strategy that lays the foundation of the Bank's commitment to energy, emission, water, and waste management. The Bank will implement appropriate procedures and monitoring mechanisms to address any adverse impact of its operations on the environment. Our Sustainable Progress Strategy sets out three key pillars of activity that contribute to the sustainable development agenda:

Low-Carbon Transition:	Sustainable Operations:	Climate Risk:
Finance and facilitate	Reduce the	Measure, manage and
low-carbon solutions and	environmental footprint	reduce the climate risk
support our clients in	of our facilities and	and impact of our
their decarbonization and	strengthen our	client portfolio
transition strategies	sustainability culture.	

#### 6.4.1. Low-Carbon Transition:

As a lender to diversified industries, we are currently looking into ways to include climate change as one of the key criteria in the lending decision-making process and are in the process of formulating a strategy around the same. We are looking to enhance product offerings to encourage lending towards green economic activities that accelerate the transition to a low-carbon economy.

But it's not just about financing and facilitating transactions. Working collaboratively with our clients in decarbonizing and helping them in their transitions is a central focus of our strategy. We believe systemic collaboration is essential for the low-carbon transition. We recognize that companies are at different stages in their sustainability journey, but we also recognize the urgent need to transform all sectors of the economy to meet the challenges of climate change. We have the opportunity to support clients in all sectors through the low-carbon transition.

### **6.4.2. Sustainable Operations:**

The bank remains committed to reducing the environmental footprint of our facilities. We are currently present in 792 locations covering 22 states. Our operations allow us to positively impact the communities where we live and work. Sustainability is a growing priority for our colleagues, and we are channelling their enthusiasm by strengthening bank's sustainability culture, engaging our employees, and integrating sustainable practices across the company.

#### 6.4.3. Climate Risk:

The Bank is committed to managing climate risks and has started reporting on the Business Responsibility and Sustainability Report (BRSR) framework to comply with the laws and regulations and identify potential risks and opportunities. We will further test the resilience of the bank's lending portfolios to transition and physical risks related to climate change. These analyses will help our understanding of the climate risks faced by the bank and our clients and the possible pathways for our collective transition to a low-carbon economy. We will explore opportunities to collaborate with our

clients and peers to develop industry-wide methodologies for climate risk analysis and disclosure.

Our approach to analyzing and reducing climate risk associated with our clients includes two areas of activity:

<u>Policy Development:</u> Further integrate climate risk into the bank's risk policies and governance frameworks; progressively and iteratively develop our Environment and Social Risk Management (ESRM) Policy.

<u>Engagement:</u> Engage with clients on their climate risk management and low-carbon transition strategies; engage with regulators on emerging climate risk supervisory guidelines, and actively participate in multi-stakeholder initiatives to share learnings and build industry best practices for climate risk analysis and management.

### **6.5. Environment and Social Due Diligence (ESDD):**

We will ensure effective coordination and alignment across all our risk-related internal processes to integrate the ESG due diligence principles and strengthen the ESDD processes. We lean, where applicable, on internal regulations for performing ESDD and integrate into our processes and compliance requirements, voluntary commitments, and recognized frameworks by the Regulators, UN Sustainability Goals and the IFC Performance Standards.

In order to identify and address any adverse or potential adverse impact from environmental, social, or governance (ESG) risk drivers of our activities, we have developed ESDD Guidelines, which outline the basic due diligence principles, and the applicable steps to follow when ESDD process is applied to our overall credit risk assessment. The Bank pre-screens all its lending transactions through its 'list of prohibitive activities' and assesses compliances against the national, state, and local E&S legislations. Further, the Bank undertakes an initial/preliminary E&S assessment of its project finance transactions and project-related loans above the prescribed threshold. For transactions with significant E&S risks, enhanced E&S due diligence against IFC Performance Standards is undertaken.

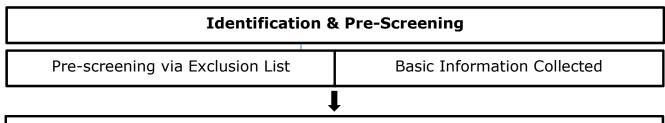
### **6.6. Guiding frameworks:**

The ESDD process is guided by and developed with reference to the following:

- SEBI Business Responsibility and Sustainability Reporting framework (BRSR)
- National Guidelines on Responsible Business Conduct (NGRBC)
- ❖ IFC Performance Standards

#### 6.7. Principles for ESG integration:

We seek to adopt the following principles for our lending portfolio throughout the credit process:



### **Compliance with National and Local Laws**

The E&S Team shall review the applicable national and local laws before undertaking any transaction with the client.



### **Due Diligence Assessment**

To identify risk and review the current status of the client based on the information received from the client with respect to ESG & Sustainability The E&S team further conducts detailed due diligence. The detailed E&S due diligence is either undertaken by the internal E&S team supported by the credit risk and business unit or by engaging an Independent Consultant as deemed necessary. ESDD Report preparation on the basis of Site Visits and project information received from the client. Based on the outcome of the E&S due diligence, the E&S team develops Environment & Social Action Plan (ESAP in consultation with borrower, performance on which is monitored throughout the credit cycle.



# **Project Categorization**

The E&S Team will decide the level of E&S assessment required for the project based on the Categorization.



## Monitoring

The E&S team of the Bank periodically monitors the implementation of the agreed action plan along with the Business Units and engages with clients to ensure compliance. If the client fails to comply with the agreed environmental & social commitments, the Bank works with the clients to bring the project back into compliance to the extent feasible, and if the clients fail to re-establish compliance, the bank exercise remedies when appropriate.

# 6.8. Project Categorization:

Category	Description				
Cat A	Projects with potential significant adverse environmental and social				
	risks and/or impacts that are diverse, irreversible, or unprecedented				
	including Energy, Agriculture				
Cat B	The project / sub-projects / investment with potential limited adverse				
	social or environmental impacts that are few in number, genera				
	site-specific, largely reversible, and readily addressed through				
	mitigation measures including Construction, Forestry				
Cat C	The project is likely to have minimal or no adverse environmental				
	impacts. No further environmental assessment is required for e.g.				
	Technology				

### 6.9. Exclusion List:

The bank commits to ensuring that funds will not be used to finance the following type of activities and/or end use for all project and corporate loans under the scope of the ESG Policy:

Sr.No	Exclusion List					
1.	Construction of new and extension of any existing coal-fired thermal					
	power plants that do not have proper emission treatment/pollution					
	control facilities as per the standards specified by pollution control					
	board/government bodies.					
2.	Production of, or trade-in, any product or activity deemed illegal under					
	applicable local or national laws or regulations or subject to					
	internationally agreed on phase-outs or bans					
3.	Production or activities involving forced labour or child labour					
4.	Trade in wildlife or wildlife products regulated under CITES (Convention					
	on International Trade in Endangered Species or Wild Fauna and Flora)					
5.	Drift net fishing in the marine environment using nets in excess of 2.5 km					
	in length.					
6.	Destruction of Critical Habitat and any forest project under which no					
	sustainable development and managing plan are carried out.					
7.	Production or trade in arms, weapons, and munitions, other than as a					
	supplier to a national army					
8.	Gambling and casinos					
9.	Pornography or prostitution.					
10.	Extractive industries, including metals and mining violating government					
	norms on environmental standards					
11.	Production or trade in radioactive or nuclear materials for the purpose of					
	nuclear weapons					

Sr.No	Exclusion List			
12.	Production or trade in Tobacco			
13.	Businesses engaged in human cloning			
14.	Manufacturing and marketing banned drugs including dealing in Narcotics			

#### Note:

- The Bank will assess and try to minimize the lending to Extractive and Tobacco Industries in the future.
- The aspects of money laundering and terrorism financing are duly addressed in KYC/AML/CFT policy of the Bank as amended from time to time as per RBI guidelines besides verifying borrowers credentials against negative list while on-boarding.

#### 6.10. ESG Governance:

A systematic and streamlined governance framework is essential for responsible investment. The Bank's corporate governance processes are in compliance with the Companies Act, 2013 (including the rules made thereunder), the Securities and Exchange Board of India (Listing Obligations Requirements) and Disclosure Regulations, 2015, the various quidelines/circulars/regulations issued by the regulators from time to time. The Board of Directors have delegated the CSR&ESG Committee, a Board Level Committee responsible for oversight and providing direction to the bank with respect to the ESG strategy. The 360-degree ESG governance structure aims to gradually build awareness across the organization, encouraging teams to collaborate and identify opportunities within our lending portfolio. It also guides the management in implementing interventions to embed integrated thinking into our culture and amongst our clients. The CSR&ESG Committee pledges to incorporate sustainability into investment analysis including fundamental analysis, and investment decisions to ensure that the ESG inputs are considered by the prospective clients.

The governance structure shall ensure that the Bank conducts its business in a sustainable and responsible manner by adhering to the following principles:

- Principle 1: Businesses should conduct and govern themselves with integrity, and in a manner that is Ethical, Transparent, and Accountable.
- Principle 2: Businesses should provide goods and services in a manner that is sustainable and safe.
- Principle 3: Businesses should respect and promote the well-being of all employees, including those in their value chains
- Principle 4: Businesses should respect the interests of and be responsive to all its stakeholders

- Principle 5: Businesses should respect and promote human rights
- Principle 6: Businesses should respect and make efforts to protect and restore the environment
- ❖ Principle 7: Businesses, when engaging in influencing public and regulatory policy, should do so in a manner that is responsible and transparent
- Principle 8: Businesses should promote inclusive growth and equitable development
- Principle 9: Businesses should engage with and provide value to their consumers in a responsible manner

## **6.11. Alignment with Sustainable Development Goals:**

Sustainable Development Goals	BRSR Principle s	Mapping with Policy framework s	ESG Theme	Aspirations
8 ECONOMIC GROWTH  4 QUALITY 10 REDUCED 17 PARTNERSHIPS FOR THE GOALS 1 NO POVERTY 1 NO POVERTY 1 Y THE GOALS 2 ZERO HUNGER  **CONOMIC GROWTH  **CONOMIC GRO	Principles 1, 3, 4, 5, 7	People	Social (Employees and Communities)	<ul> <li>Increase gender representation in senior roles</li> <li>Embed an integrated health and wellbeing strategy to support building and re-skilling a future-ready, diverse workforce</li> <li>Increase participation in employee volunteering</li> <li>Invest operating profit in our communities</li> </ul>

Sustainable Development Goals	BRSR Principle s	Mapping with Policy framework s	ESG Theme	Aspirations
8 DECENT WORK AND ECONOMIC GROWTH  11 SUSTAINABLE CITIES AND COMMUNITIES 12 CONSUMPTION AND PRODUCTION AND PRODUCTION CCO	Principles 2, 6, 8, 9	Product	Environmen t  (Impact Finance, Green and Transition Finance, Climate change)	<ul> <li>Source all energy from renewable sources</li> <li>Start measuring, monitoring, and reporting our GHG Emissions</li> <li>Provide clean water access to all.</li> <li>Innovative financial products and partnerships that can help us solve development challenges and improve the lives of millions in our markets</li> <li>Mobilize project financing services that promote sustainable development and align with our future goals</li> </ul>

Sustainable Development Goals	BRSR Principle s	Mapping with Policy framework s	ESG Theme	Aspirations
8 DECENTWORK AND ECONOMIC GROWTH  16 PEACE JUSTICE AND STRONG INSTITUTIONS  17 PARTNERSHIPS FOR THE GOALS	Principle 1	Process	Governance and compliance	Tackle financial crimes by contributing to developing typologies and red flags for financial flows, training frontline staff to identify potentially suspicious transactions, and participating in public-private partnerships to share intelligence and good practices

### 7. Roles and Responsibilities:

The Bank always believes that high standards of good governance combined with ethical and transparent business processes lead to greater effectiveness and efficiency, and sustainable business outcomes. Towards this objective, the Board has designated MD & CEO as the Director responsible for ESG implementation and Chief Compliance Officer as the executive responsible for ESG implementation & BRSR reporting.

The roles and responsibilities at each level of the governing structure are outlined below:

- The Board of Directors shall be responsible for approving the ESG Policy and have oversight on implementation of the Policy through CSR & ESG Committee.
- ❖ The CSR & ESG Committee of the Board a Sub-Committee of the Board shall be responsible for overseeing the development and implementation of the Bank's ESG policy framework. The Committee will provide strategic direction to the Bank's ESG performance taking into consideration the relevant risks and opportunities. The Committee will

also oversee compliance with applicable ESG related regulatory requirements, track progress against goals and targets as well as review the Bank's ESG disclosures.

- ❖ The MD&CEO shall directly supervise the implementation of the Policy on behalf of the Board.
- ❖ The CSR Committee an Executive Committee reporting to the CSR & ESG Committee of the Board shall be responsible for overall execution of the policy in the Bank. The Committee will be responsible for:
  - Ensuring that the policy is consistently and effectively executed by each functional unit
  - Adequate training, coaching and resources to ensure effective implementation and compliance.
  - Reporting on the achievements, failures and difficulties of implementing the policy to the CSR&ESG Committee of the Board.
  - For review the effectiveness of the Policy and place a note to the CSR&ESG Committee.
- The Senior Management and Functional Heads of the Department are responsible for implementing, maintaining, providing and demonstrating the ESG reporting requirements at the Central Office level along with Central Office Credit Committees and through Divisional Managers at Divisional Office Level
- ❖ The Chief Compliance Officer as the executive is responsible for ESG implementation & BRSR reporting and shall be the owner of the ESG Policy. The Chief Compliance Officer through compliance functions shall:
  - Formulate the Policy and communicate within the Bank across all levels.
  - Ensure implementations of the Policy in coordination with the Senior Management, Functional Head and the CSR Executive Committee
  - Co-ordinate, collate and compile the Business Responsibility and Sustainability Report
  - Share the BRSR report with Company Secretary.
  - Review the policy in line with the regulatory requirement.
- ❖ The Company Secretary shall be responsible for placing the report along with other items of Annual Report to the Top Management and the Board.

### 8. Reporting and Disclosures:

The Bank commits to enhancing disclosures on ESG/non-financial parameters through a combination of statutory and voluntary reporting. The bank will periodically review and assess its ESG performance yearly to continuously evolve and improve its ESG practices and metrics. The

disclosures and performance on ESG metrics shall form part of the bank's statutory and/or voluntary reporting.

### 9. Effect and Review:

This policy will replace the Business Responsibility Policy and comes into effect from April 1, 2023. This framework will be reviewed once in 3 years, or as and when significant changes occur, to ensure its continuing suitability, adequacy, and effectiveness.